



Home Delivered Meal Driver

Position Description: HDM Drivers are dependable individuals who deliver meals to homebound clients while providing limited daily contact with program participants. In addition, drivers are responsible for reporting any information that presents a question or concern for a client's well-being to their immediate supervisor.

Position: Home Delivered Meal Driver

Status: Part-time, non-exempt, 15 - 20 hours per week

Salary: \$14.00/hour

Reports to: Home Delivered Meal (HDM) Coordinator

Essential Functions:

- Packing meals for home delivery
- Deliver meals to homebound clients
- Obtain client signatures
- Follow sanitation, food handling, and food storage guidelines to remain in compliance with the Maricopa County Department of Health Services, Area Agency on Aging, and OSHA guidelines
- Interact and observe clients
- Knowledge of Glendale, AZ
- Exceptional hygiene and grooming habits
- Interact with staff, volunteers, and customers in a professional manner
- Participate in trainings/workshops to enhance job performance and skills
- Other appropriate duties as assigned

Requirements:

- Reliable transportation
- Valid AZ driver's license with no driving restrictions
- Proof of insurance
- High school graduate or GED
- 18 years of age or older
- Dependable
- Ability to reach, bend, stoop, and frequently lift up to 50 pounds
- Excellent interpersonal skills
- Ability to work as part of a team
- Valid Food Service Worker card
- Ability to pass Level 1 background check
- Ability to maintain confidentiality

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