

## HOME DELIVERED MEAL DRIVER

### **Position Description:**

Dependable individuals deliver meals to homebound clients, while providing limited daily contact with program participants. In addition, drivers are responsible for reporting any information that presents a question or concern for a client's well-being to their immediate supervisor.

### **Essential Functions:**

- Packing meals for home delivery.
- Delivery of meals to homebound clients.
- Obtaining client signatures.
- Follow sanitation, food handling and food storage guidelines to remain in compliance with the Maricopa County Dept. of Health Services, Area Agency on Aging and OSHA guidelines.
- Interaction and observation of the clients.
- Knowledge of the Glendale and/or El Mirage area.
- Have exceptional hygiene and grooming habits.
- Interact with staff, volunteers, customers in professional manner.
- Participate in training/workshops to enhance job performance and skills.
- Other appropriate duties as assigned.

### **Requirements include:**

- Reliable transportation.
- Valid Arizona driver's license; with no driving restrictions.
- Proof of insurance.
- High School graduate or GED.
- 18 years of age and over.
- Dependable.
- Reach, bend, stoop and frequently lift to 50 pounds.
- Excellent interpersonal skills.
- Ability to work as part of a team.
- Valid Food Service Worker card.
- Pass level 1 background check.
- Ability to maintain confidentiality.

Responsible to: HDM Coordinator